

EXHIBITOR CHECK LIST

MONTREAL NWS

By using the *EXHIBITOR PLANNING CHECKLIST* you can eliminate most of the problems that might possibly confront you when your exhibit is set up at the Show. Please check your exhibitor manual for details.

	DEADLINE DATE	
• Final Payment	January 20, 2012	<input type="checkbox"/>
• Decorator (Freeman)	March 7, 2012	<input type="checkbox"/>
• All Inclusive Package booked	March 1, 2012	<input type="checkbox"/>
• Electrical	March 9, 2012	<input type="checkbox"/>
• Telephone	March 9, 2012	<input type="checkbox"/>
• Internet	March 9 , 2012	<input type="checkbox"/>
• Parking Pass	NA	<input type="checkbox"/>
• Hotel booked	February 22, 2012	<input type="checkbox"/>
• Food Sampling		<input type="checkbox"/>
• Travel Arrangements made (Show will close at 5pm on Sunday, Please make your travel arrangements accordingly)		<input type="checkbox"/>
• Have you made arrangements for your shipment to arrive on site March 22, 2012		<input type="checkbox"/>
• Pre Show Shipping to Freeman	February 22 – March 14, 2012	<input type="checkbox"/>