

EXHIBITOR CHECK LIST

MONTREAL NWS

By using the *EXHIBITOR PLANNING CHECKLIST* you can eliminate most of the problems that might possibly confront you when your exhibit is set up at the Show. Please check your exhibitor manual for details.

	DEADLINE DATE	
• Final Payment	February 9, 2010	<input type="checkbox"/>
• Decorator (Freeman)	March 25, 2010	<input type="checkbox"/>
• All Inclusive Package booked	March 8, 2010	<input type="checkbox"/>
• Electrical	March 29, 2010	<input type="checkbox"/>
• Telephone	March 29, 2010	<input type="checkbox"/>
• Internet	March 29, 2010	<input type="checkbox"/>
• Parking Pass	NA	<input type="checkbox"/>
• Hotel booked	March 9, 2010	<input type="checkbox"/>
• Food Sampling		<input type="checkbox"/>
• Travel Arrangements made (Show will close at 5pm on Sunday, Please make your travel arrangements accordingly)		<input type="checkbox"/>
• Have you made arrangements for your shipment to arrive on site April 8, 2010		<input type="checkbox"/>
• Pre Show Shipping to Freeman	March 8 –April 1, 2010	<input type="checkbox"/>