Palais des congrès de Montréal

SIGN INSTALLATION – ORDER FORM

Please complete and return by e-mail or fax.
Phone orders are not accepted.

Event: Le Salon national de la femme (11474) National Event Management Inc.	
Activity dates: 2010/04/09 to 2010/04/11	Booth n^{0}:
Company:	Telephone:
Contact name:	Fax:
Address:	E-mail:
City: Prov./State: Country:	Postal/Zip Code:

Authorized signature : **Date:**

We have read and accept the conditions of this order form

PRICES IN EFFECT FROM APRIL 1 ST, 2010 TO MARCH 31 ST, 2011 **Please calculate two (2) hours minimum. One (1) hour for installation and one (1) hour for dismantle.**		**NUMBER OF HOURS**	**Anticipated price up to 2010/03/29**	Regular price	**AMOUNT**
3600-001-003-004	Lift equipment with operator From Monday to Friday − 07:30 to 23:30 (normal hours).	x	110,00 $	138,00 $	=
3600-047-048-050	Lift equipment with operator − After hours, weekends, holidays.	x	133,00 $	166,00 $	=

NO MERCHANDISE WILL BE ACCEPTED BEFORE THE DATE RESERVED BY THE PROMOTER

Installation services supplied by the Palais are provided during set-up and dismantling days. Minimum charge of one (1) hour.

All installations are subject to approval by the Palais des congrès de Montréal. Our chief of operations will recommend changes according to the weight and/or dimension of the sign to install, additional fees may apply.

Exclusive Services: The Palais des congrès de Montreal is the exclusive provider for electricity, plumbing, telecommunication, cleaning, audiovisual rigging, handling and sign installation services.

SHIPPING NO MERCHANDISE WILL BE ACCEPTED BEFORE THE DATE RESERVED BY THE PROMOTER.

All shipments must be sent to:
Palais des congrès de Montréal
163, rue Saint-Antoine Ouest
Montréal (Québec) H2Z 1H2

IMPORTANT: Write clearly the name of the event, room number, name of the exhibitor and booth number. (Write the dimensions, weight of the signs and number of rigging points if required).

QUANTITY AND DESCRIPTION	OFFICIAL CARRIER	DATE	SET-UP TIME

Orders placed after the beginning of set-up will be subject to approval and additional fees. ⇩

ADVANCED PAYMENT REQUIRED
Payment required with order form. Payment reception date determines pricing used.

AMOUNT :	=
FEDERAL TAX (5%) :	=
SUB TOTAL :	=
PROVINCIAL TAX (7,5%) :	=
TOTAL :	=

Telephone : 514 871-5871
Toll free : 1 888 871-5871
Fax : 514 868-6622
infotechno@congresmtl.com

Société du Palais des congrès de Montréal
159, rue Saint-Antoine Ouest, 9e étage
Montréal (Québec) H2Z 1H2

Cheque (CAD or USD) ☐ Pay to the order of **Société du Palais des congrès de Montréal**

Credit Card ☐ MasterCard ☐ Visa ☐ American Express ☐ Diner's Club

Card n^{0}. ☐☐☐☐-☐☐☐☐-☐☐☐☐-☐☐☐☐ Expiration date (MM/YY) ☐☐/☐☐

Cardholder :

Cardholder's signature :

All prices are quoted in Canadian dollars. Prices, conditions and taxes are subject to change without prior notice.
GST : R121570600 – PST : 1006 388 422