

# APPENDIX C

## BOOTH CLEANING

**Cleaning services include vacuuming and garbage pick-up.**

_____	_____
BOOTH NUMBER OR ROOM NUMBER	SHOW NAME and DATE
_____	_____
COMPANY NAME	TELEPHONE NUMBER
_____	_____
ON-SITE CONTACT NAME	E-MAIL ADDRESS
_____	_____
FAX	ADDRESS

### Cost

CLEANING TIMES	NUMBER OF 8'X10', 10'X10'	CHARGE PER BOOTH PER DAY CDN. FUNDS	TOTAL
Prior to show opening		\$20.00	
First show day overnight		\$20.00	
Second show day overnight		\$20.00	
Third show day overnight		\$20.00	
		TOTAL	
		13% HST	
		TOTAL BOOTH CLEANING	

### Method of payment

*(Must be made at time of ordering):*

CHEQUE  *made payable to the Shaw Centre*

CREDIT CARD *(please check):*  Visa  Mastercard  AMEX

_____	_____
CARDHOLDER'S NAME <i>(Please print)</i>	CARD NUMBER
_____	_____
CARDHOLDER'S SIGNATURE	EXP. DATE
_____	_____
CLIENT SIGNATURE	3 DIGIT SECURITY CODE
_____	_____
	DATE

Save, print and fax the completed forms to the Shaw Centre at 613-563-7646, or scan and e-mail to [eventservices@shaw-centre.com](mailto:eventservices@shaw-centre.com).